

**Port Chester-Rye Brook Library
Board of Trustees Meeting
May 26, 2026**

The regular meeting of the Port Chester-Rye Brook Library Board of Trustees was held on Tuesday, May 26, 2026. The meeting was called to order at 7:01 p.m.

Roll call: Barbara Goodstein, Richard Falanka, Yang Lie, Ellen Mutino, Veronica O'Connor, Elizabeth Rotfeld, Lisa Simon, Paul Zaccagnino, Tee Cotter, Mayra Fortes

Ex-Officio: Mayor Jason Klein and Mayor Luis Marino.

A motion to move into Executive Session was made by Richard Falanka, seconded by Elizabeth Rotfeld All aye, meeting entered executive session at 7:02 p.m.

A motion to return the meeting to its regular session was made by Lisa Simon and was seconded by Richard Falanka. All aye, regular meeting resumed at 7:38 p.m.

There was a motion to accept the minutes of the April 21, 2026 meeting with following edits: Under the President's report, strike the third bullet; under Old Business, correct the spelling of "Falanks" to read "Falanka". Motion to accept the minutes as edited was made by Lisa Simon seconded by Barbara Goodstein. All aye, motion carries.

President O'Connor reported the following:

- Attended a meeting of the Planning and Development Committee.
- Reported on the success of the Friends Trivia Night event.
- National Library Week recognition of staff with note of thanks for all their hard work and brownies.
- Will be contacting the PCPD Traffic Sargent regarding ticketing illegally parked vehicles in the Library parking lot.

Treasurer's Report was given by Lisa Simon. The operating budget, check list, and investment statements (financial position) were emailed to all board members. The Operating Budget for the remainder of the fiscal year is on track.

Finance Committee reported that the investment accounts are stable. The committee will meet soon.

The Director's Report was emailed to all board members. Thank you Director Cotter for your outstanding and extremely detailed reports.

The Personnel Committee chair reported the committee had met and was also joined by Director Cotter.

The Building, Grounds and Security chairperson said he would personally call the PCPD Traffic Division regarding the ticketing of the illegally parked vehicles in the library parking lot.

The Nominating Committee chairperson reported that the committee recommended the following final candidates for the Library Board of Trustees. They are Jackie Christal and Lauren Watt representing Rye Brook, and Carin Zakes Green, Dineen Ladore, and Laura Horgan representing Port Chester. A motion was made to accept the recommendation of the Nominating Committee's candidates mentioned above, as the new Library Board of Trustees members. Motion made by Elizabeth Rotfeld, seconded by Richard Falanka. All aye, motion carries.

They will be invited to the June Board Meeting on June 23rd as well as to the meet and greet of the Friends of the Port Chester-Rye Brook Library being held June 16th.

The Planning and Development Committee met with Library Director, Ms. Cotter, to discuss the ways the Library could increase library card sign-up, fundraising ideas, establish and cultivate community partnerships. Also discussed was the establishing of two new committees: Policy and Fundraising.

New Business: The June 23rd meeting will start at 6:00 p.m. followed by dinner. Richard Falanka will arrange the cost with the restaurant and let the board members know the price. The Rye Brook Birthday Celebration will be June 20th. Yang Lie is heading this up; reach out and let her know your availability.

A motion to adjourn the meeting was made by Lisa Simon and was seconded by Richard Falanka. All aye, motion carries. Meeting Adjourned at 8:37 p.m.

Submitted by:

Ellen Mutino