

**Port Chester- Rye Brook Library
Board of Trustees Meeting
June 23, 2026**

The regular meeting of the Port Chester-Rye Brook Library Board of Trustees was held on Tuesday, June 23, 2026. The meeting was called to order at 6:02 p.m.

Roll call: Jackie Christal, Richard Falanka, Barbara Goodstein, Carin Zakes Green, Laura Horgan, Mark Kamensky, Dineen Ladore, Yang Lie, Ellen Mutino, Veronica O'Connor, Elizabeth Rotfeld, Lisa Simon, Lauren Watt, Paul Zaccagnino, Tee Cotter, Mayra Fortes

Ex-Officio: Mayor Jason Klein and Mayor Luis Marino.

The meeting was called to order 6:02 p.m. by President O'Connor and welcomed all the new board members. She will meet with all the new board members on July 8th for a Board of Trustees Orientation.

There was a motion to accept the minutes of May 26, 2026 made by Richard Falanka and was seconded by Mark Kamensky. All aye, motion carries. There was a motion to accept the minutes of the Special Board of Trustees Meeting of June 10, 2026 made by Richard Falanka, seconded by Lisa Simon. All aye motion carries.

President O'Connor reported the following:

- The Friends of the Library and Board of Trustees Meet and Greet was wonderful; thank you to Tee and Mayra for doing such a fantastic job with this event.
- Thank you to Yang Lie for coordinating the Library Board and Friends of the Library presence at Rye Brook's birthday celebration. Thanks also to Tee, Mayra and staff for organizing the materials and for attending. It was a great day.
- Visited a possible venue for the upcoming Library 150th Birthday Gala
- The new children's librarian, Isabella Pilares, started on June 22nd.
- Sent a plant to Mayra as well as a get-well card to Stacey Harris who had surgery recently.
- Thank you to Richard Falanka for coordinating our board dinner.
- This is Elizabeth Rotfeld's last Board meeting as she is stepping down from the board.

Treasurer's Report was given by Lisa Simon. For the new board members, she explained the monthly operating budget, check list and financial position spread sheets. She explained that the new month's operating budget will be emailed soon to all board members.

The Finance Committee Report was presented by Barbara Goodstein. She explained to the new board members the structure of the Library's different accounts.

Library Director, Ms. Cotter, emailed her report to all board members.

- Hired a Youth Services Librarian, Isabella Pilares
- Meet and Greet with Friends of The Library and Library Board
- Presented upcoming Programming, June 29th Open House and Summer Reading Celebration
- Community outreach to local schools, Don Bosco Center, Rye Pride Day event.
- Attended various meetings regarding library operations, community partnerships and future programming
- Tech Update
- Building, Grounds and Security updates

The Personnel Committee continues work on updating the personnel manual.

The Building, Grounds, and Security Committee explained what capital projects are and where the funding comes from. He gave details of most recent projects, on going and recent projects.

Nominating Committee chair, Elizabeth Rotfeld, made a motion to accept the following slate of officers for the 2026-2027 year as follows: President, Veronica O'Connor; Vice-President, Paul Zaccagnino; Treasurer, Lisa Simon; Ellen Mutino, Secretary. Motion seconded by Richard Falan. All aye; motion carries.

The Planning and Development Committee has met with Director Cotter as well as creating action items for all committees.

New Business discussion on venues and possible dates for the Library's 150th Birthday Gala. Veronica O'Connor, Elizabeth Rotfeld and Richard Falanka have visited one venue and shared packages and pricing. Will research other venue options as well as a date, time and, price per ticket.

A motion to adjourn the meeting was made by Lisa Simon and was seconded by Richard Falanka. All aye, motion carries. Meeting adjourned at 7:03 p.m.

Submitted by:

Ellen Mutino