

Port Chester-Rye Brook Library

Board of Trustees Meeting

March 25, 2025

The regular meeting of the Port Chester-Rye Brook Library board of Trustees met on Tuesday, March 25, 2025. The meeting was called to order at 7:01 p.m.

Roll Call: Richard Falanka, Barbara Goodstein, Mark Kamensky, Yang Lie, Ellen Mutino, Nancy Naulaguardi, Veronica O'Connor, Elizabeth Rotfeld, Lisa Simon, Lewis Wirshba, Paul Zaccagnino all present. Also in attendance, Robin Lettieri and Mayra Fortes

Ex-Officio: Mayor Jason Klein and Mayor Luis Marino

Reports by Board President, Board Treasurer and Library Director, and the Finance Committee were given.

Reports were given by Personnel, Planning and Development, and Communications/Public Relations Committees.

Buildings, Grounds and Security Committee Report: Richard Falanka reported on meetings with contractors regarding the anticipated Interior Painting and Front Door Restoration Capital Project. The committee recommended using Edgewood Contracting Corp. for the capital project.

A motion to approve the committee's recommendation to award Edgewood Contracting Corp the capital project in the amount of \$51,000.00 was made by Richard Falanka, seconded by Lewis Wirshba. All aye, motion carries. Richard Falanka also reported on an emergency repair to the roof; the committee will meet on April 1st with L&M Roofing representatives to discuss details.

Nominating Committee: Elizabeth Rotfeld will be placing a notice to advertise a vacancy on the library board.

Old Business: The Village of Port Chester has not issued parking passes to Library staff to park in the Irving Avenue lot on heavily attended program days. The Library Board of Trustees will have two tables at the Trivia Night Fundraiser benefiting the library.

New Business:

- A motion was made to amend the motion of the February 25, 2025 minutes, under "Old Business" to read as follows: "make one time salary adjustment expense amount of \$2,066.00". Motion was made by Richard Falanka, seconded by Mark Kamensky. All aye, motion carries.
- A motion to accept the February 25, 2025 minutes, as amended, was made by Elizabeth Rotfeld, seconded by Lisa Simon. All aye, motion carried.
- Committee meeting for the Library's 150th Anniversary will be planned soon.

A motion to adjourn the meeting was made by Yang Lie, seconded by Elizabeth Rotfeld. All aye, meeting adjourned at 8:21 p.m.

Submitted by:

Ellen Mutino